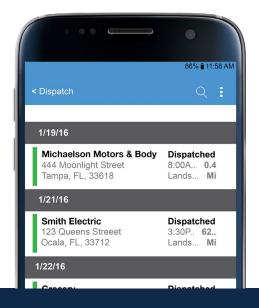# Job Dispatching

Create a clear and constant channel between you and your employees in the field by relaying work orders, monitoring progress, and managing workloads with Encore's Job Dispatching. Communicate job information wirelessly and instantly to employees operating in the field. Stay on top of job statuses with immediate updates from workers while also viewing a detailed history of every work order completed by employees.

Key Features

- Dispatching orders screen shows every order and its status.

- Drag and drop dispatching from an orders list to available workers.

- Balance workloads by seeing exactly what employees are working and distribute directives accordingly.

- Custom service types and worker statuses.

- Auto-populated, recurring client information.

- Overall order statuses and workloads quickly displayed on the dispatching dashboard.

Key Benefits

- Easily connect the office and mobile employees to create, relay, and manage work orders quickly and efficiently.

- Save time and money by eliminating the printing of orders and the need for workers to come to the office to pick them up.

- Balance workloads by being able to see which workers have more jobs than others.

- Get to customers quicker by identifying the employee closest to a job order location.

- Create reports, automatically or manually, to view detailed information on specific orders.