## Do you know ...

Our **incident report form** documents any event that may or may not have caused injuries to a person or damage to a company asset?

- Important details of the event can be documented for compliance and insurance purposes.
- Photos of safety concerns and/or property damage can be attached to highlight the high risks or potential hazards.
- The exact date and time of the incident can be notated for accuracy.

Managers and supervisors can **receive the information instantly** and review the findings to better **promote and improve safety on the job site.** 

## Form: Example Application Incident Report Incident Information

Describe Incident

John fell off a ladder. The ladder was placed on uneven ground and John lost his balance. He injured his leg and was unable to get back up and walk on it. 911 was called and assistance came quickly. Was taken to Tampa General for examination.

Date and Time of Incident

2/10/23, 5:16 PM

- \*Were There Any Injuries?
- Ye
- O No

Property Damage?

No Damage



Take Pictures of Damages







