

City of Houston Human Resources

**Population:**

2,390,125 (No. 4)

Govt Employees:

21,000

Address:

611 Walker, 4th Floor
Houston, TX 77002

Phone:

(832) 393-6043

Capabilities Statement:

[Link](#)

Cage Code:

644Y5

UEI Number:

CRZ1A1JTLQB6

DUNS#

12-474-2474

**Site:**

<https://www.houstontx.gov/hr/>

Mission:

The City of Houston Housing and Community Development Department (HCD) works to create opportunities for all Houstonians to have access to safe homes that they can afford in communities where they can thrive. Our department works closely with service providers and developers across the city to improve quality of life for Houston residents.

Contacts and Stakeholders Information:

Jane Cheeks - Director

(832) 393.6043 | hrcomm@houstontx.gov

Alisa M. Franklin-Brocks | Chief of Staff and Division Manager of the Civil Service & EEO Division

Darien Helton | Deputy Chief Policy Officer

Carla Coleman | Assistant Director of HR Financial & Accounting Management

Actsoft Workforce Manager for Gov:

- DHS signed the Authority to Operate (ATO) on Sept 12, 2024
- FPS completed their internal ATO in June 2025
- WFM for Gov passed three (3) Third Party Assessor Organizations (3PAO) Audits, the Initial Audit and two Annual Audits
- WFM for Gov is GovRAMP Authorized