

City of New York Office of the City Clerk



Population:
8,478,072 (No. 1)

Govt Employees:
285,000

Address:
141 Worth Street
New York NY, 10013

Phone:
(212) 669-2400

Capabilities Statement:
[Link](#)

Cage Code:
644Y5

UEI Number:
CRZ1A1JTLQB6

DUNS#
12-474-2474



Site:

<https://www.cityclerk.nyc.gov/content/>

Mission:

The Office of the City Clerk is one of the oldest offices in New York City government with beginnings traceable to the inception of the Town of New Amsterdam. The original role of the Clerk was to record the proceedings of the Town's legislative body and attest to and affix the Town Seal on official documents of the municipality. The office remained during the time that New Amsterdam became New York under British rule and after the War of Independence and the establishment of the United States of America.

Contacts and Stakeholders Information:

Michael McSweeney - City Clerk and Clerk of the Council

Alisa Fuentes - Deputy City Clerk
(212) 669-8898

Patrick L. Synmoie - Executive Agency Counsel
(212) 669-2610

Jose L. Gonzalez -Chief of Staff
(212) 669-8097

Emmanuel Michalos - Director, Administration
(212) 669-8093

Irfan Rivera -Information Technology Manager
(212) 669-3600

Actsoft Workforce Manager for Gov:

- DHS signed the Authority to Operate (ATO) on Sept 12, 2024
- FPS completed their internal ATO in June 2025
- WFM for Gov passed three (3) Third Party Assessor Organizations (3PAO) Audits, the Initial Audit and two Annual Audits
- WFM for Gov is GovRAMP Authorized