

City of New York Department of Citywide Admin Services

**Population:**

8,478,072 (No. 1)

Govt Employees:

285,000

Address:

The David N. Dinkins
Municipal Building
1 Centre St.
New York, NY 10007

Phone:

(212) 313-3241

Capabilities Statement:

[Link](#)

Cage Code:

644Y5

UEI Number:

CRZ1A1JTLQB6

DUNS#

12-474-2474

**Site:**

<https://www.nyc.gov/site/dcas/index.page>

Mission:

The NYC Department of Citywide Administrative Services (DCAS) makes city government work for all New Yorkers. Our commitment to equity, effectiveness, and sustainability guides our work providing City agencies with the resources and support needed to succeed, including:

Recruiting, hiring, and training City employees

Managing 55 public buildings

Acquiring, selling, and leasing City property

Purchasing over \$1 billion in goods and services for City agencies

Overseeing the greenest municipal vehicle fleet in the country

Leading the City's efforts to reduce carbon emissions

Contacts and Stakeholders Information:

Louis A. Molina - Commissioner

(212) 386-0201

J. Carolina Chavez -First Deputy Commissioner

(212) 386-6225

Shameka Overton - Executive Deputy Commissioner

(212) 386-0209

Laura B. Ringelheim - Executive Deputy Commissioner

(212) 386-6310

Belinda French - Director, Diversity & Inclusion/EEO Officer

(212) 386-0297

Actsoft Workforce Manager for Gov:

- DHS signed the Authority to Operate (ATO) on Sept 12, 2024
- FPS completed their internal ATO in June 2025
- WFM for Gov passed three (3) Third Party Assessor Organizations (3PAO) Audits, the Initial Audit and two Annual Audits
- WFM for Gov is GovRAMP Authorized