

## City of New York New York County Public Administrator



**Population:**  
8,478,072 (No. 1)

**Govt Employees:**  
285,000

**Address:**  
31 Chambers Street  
Suite 311  
New York, NY 10007

**Phone:**  
(212) 788-8430

**Email:**  
[info@kingspa.nyc.gov](mailto:info@kingspa.nyc.gov)

**Capabilities Statement:**  
[Link](#)

**Cage Code:**  
644Y5

**UEI Number:**  
CRZ1A1JTLQB6

**DUNS#**  
12-474-2474



### Site:

<https://www.nyc.gov/site/nycountypa/index.page>

### Mission:

The Public Administrator administers estates of deceased persons. There is a Public Administrator in every county in the City of New York. The Public Administrator's primary duty is to administer estates that would otherwise remain unadministered; to protect the decedent's property from waste, loss, or theft; to make appropriate burial arrangements when no close relative is available to make the decisions; to conduct thorough investigations to discover all assets; to liquidate assets at public sale or distribute assets to heirs; to pay the decedent's bills and taxes; and to locate persons entitled to inherit from the estate and ensure that the legal distributees receive their inheritance.

### Contacts and Stakeholders Information:

Dahlia Damas - Public Administrator

### Actsoft Workforce Manager for Gov:

- DHS signed the Authority to Operate (ATO) on Sept 12, 2024
- FPS completed their internal ATO in June 2025
- WFM for Gov passed three (3) Third Party Assessor Organizations (3PAO) Audits, the Initial Audit and two Annual Audits
- WFM for Gov is GovRAMP Authorized