

Oklahoma City City Clerk

**Population:**

712,919 (No. 20)

Govt Employees:

11,000

Address:

Oklahoma City Hall
200 N Walker Ave, 2nd
Floor
73102

Phone:

(405) 297-2391

Email:

cityclerk@okc.gov

Capabilities Statement:

[Link](#)

Cage Code:

644Y5

UEI Number:

CRZ1A1JTLQB6

DUNS#

12-474-2474

**Site:**

<https://www.okc.gov/Government/Departments/City-Clerk>

Mission:

The mission of the Office of the City Clerk is to provide management of Council and Trust agendas, official records, and coordination of bidding and election services to city officials, departments and the public so they can receive information to successfully accomplish their goals.

The City Clerk keeps the minutes of Council proceedings and with the Mayor signs and attests all ordinances and resolutions and is the official custodian of the City Seal.

The City Clerk also receives all lawsuits, protests, appeals, claims and bids, received campaign reports for City elections, maintains City retirement records.

Contacts and Stakeholders Information:

Amy K. Simpson
City Clerk

Actsoft Workforce Manager for Gov:

- DHS signed the Authority to Operate (ATO) on Sept 12, 2024
- FPS completed their internal ATO in June 2025
- WFM for Gov passed three (3) Third Party Assessor Organizations (3PAO) Audits, the Initial Audit and two Annual Audits
- WFM for Gov is GovRAMP Authorized