

City of Philadelphia

Board of Pensions and Retirement

**Population:**

1,573,916 (No. 6)

Govt Employees:

25,000

Address:

Two Penn Plaza
1500 John F. Kennedy
Blvd.,
16th Floor
Philadelphia, PA 19102

Phone:

(215) 685-3480

Email:

pensions.inquiry@phila.gov

Capabilities Statement:

[Link](#)

Cage Code:

644Y5

UEI Number:

CRZ1A1JTLQB6

DUNS#

12-474-2474

**Site:**

<https://www.phila.gov/departments/board-of-pensions-and-retirement/>

Mission:

The Board of Pensions and Retirement manage the assets of the City's pension fund, ensuring there is enough money to pay out to those who have earned benefits. The City Home Rule Charter requires that the pension fund is always able to cover current and future payments to people who have paid into the fund. To do this, the board oversees all pension contributions from current employees and all benefit payments made to eligible people who have left City service. The board also makes sure that decisions are made to keep the pension fund healthy.

Contacts and Stakeholders Information:

Jada Berkley - Data Support Clerk

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Michele Ford - Administrative Technician – Pension Appointments

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Eva Haniman - Administrative Technician

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Ana Miller - Clerk 3 – Purchase of Prior Military and Governmental

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Keiona Monroe-Brockington - Data Support Clerk – Verification Letters

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Actsoft Workforce Manager for Gov:

- DHS signed the Authority to Operate (ATO) on Sept 12, 2024
- FPS completed their internal ATO in June 2025
- WFM for Gov passed three (3) Third Party Assessor Organizations (3PAO) Audits, the Initial Audit and two Annual Audits
- WFM for Gov is GovRAMP Authorized