

City of Philadelphia Civil Service Commission



Population:
1,573,916 (No. 6)

Govt Employees:
25,000

Address:
Municipal Services Building
1401 John F. Kennedy
Blvd., 16th Floor
Philadelphia, PA 19102

Phone:
(215) 686-2320

Email:
phl.csc@phila.gov

Capabilities Statement:
[Link](#)

Cage Code:
644Y5

UEI Number:
CRZ1A1JTLQB6

DUNS#
12-474-2474

Site:

<https://www.phila.gov/departments/civil-service-commission/>

Mission:

The Civil Service Commission advises the mayor and the director of human resources on personnel administration in City service. It upholds the interest of the City's merit-based civil service system, which is vital to the public interest.

The commission:

Serves as an appellate tribunal for employee appeals.

Rules on proposed changes to the Civil Service Regulations and the Classification and Pay Plans.

Rules on requests for exemptions from civil service and waivers of the residency requirement.

Contacts and Stakeholders Information:

The commission is a quasi-judicial body and spends most of its time on its appellate function. It conducts fact-finding public hearings on employee appeals. It also issues formal written decisions containing factual and legal conclusions.

Actsoft Workforce Manager for Gov:

- DHS signed the Authority to Operate (ATO) on Sept 12, 2024
- FPS completed their internal ATO in June 2025
- WFM for Gov passed three (3) Third Party Assessor Organizations (3PAO) Audits, the Initial Audit and two Annual Audits
- WFM for Gov is GovRAMP Authorized

