

City of Philadelphia Office of Human Resources

**Population:**

1,573,916 (No. 6)

Govt Employees:

25,000

Address:

1401 John F. Kennedy
Blvd.
15th Floor
Philadelphia, PA 19102-
1675

Phone:

(215) 686-0880

Email:

hrhelpdesk@phila.gov

Capabilities Statement:

[Link](#)

Cage Code:

644Y5

UEI Number:

CRZ1A1JTLQB6

DUNS#

12-474-2474

**Site:**

<https://www.phila.gov/departments/office-of-human-resources/>

Mission:

The Office of Human Resources (OHR) works with City departments, agencies, boards, and commissions to attract and keep a talented and diverse workforce for the City of Philadelphia.

The City employs over 25,000 people in more than 1,000 different job categories. We are committed to developing careers that make a difference in the lives of others.

Contacts and Stakeholders Information:

Candi Jones - Director and Chief Human Resource Officer

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Services janine.labletta@phila.gov

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Ardena Starks - Deputy Director, HR Administration

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Actsoft Workforce Manager for Gov:

- DHS signed the Authority to Operate (ATO) on Sept 12, 2024
- FPS completed their internal ATO in June 2025
- WFM for Gov passed three (3) Third Party Assessor Organizations (3PAO) Audits, the Initial Audit and two Annual Audits
- WFM for Gov is GovRAMP Authorized