

City of San Jose Budget Office

**Population:**

997,368 (No. 12)

Govt Employees:

6,600

Address:

200 E. Santa Clara St.
17th FL.
San Jose, CA 95113

Phone:

(408) 535-8144

Email:**Capabilities Statement:**

[Link](#)

Cage Code:

644Y5

UEI Number:

CRZ1A1JTLQB6

DUNS#

12-474-2474

**Site:**

<https://www.sanjoseca.gov/your-government/departments/offices/office-of-the-city-manager/budget>

Mission:

The Budget Office is responsible for the development and monitoring of the operating and capital budgets for the City of San José. The following major documents are prepared to transmit this information:

- City Manager's Budget Request and Five-Year Forecast and Revenue Projections for the General Fund and Capital Improvement Program
- Proposed Operating and Capital Budgets
- Adopted Operating and Capital Budgets
- Proposed Fees and Charges Report
- Adopted Fees and Charges Report
- Mid-Year Budget Review
- Annual Report
- Bi-Monthly Financial Reports
- San José Budgeted Funds Guide

The Budget Office also compiles performance measure information for the City. This information is incorporated into the annual budget process and is used by departmental staff throughout the year to measure progress in meeting performance goals.

Contacts and Stakeholders Information:

Jim Shannon - Budget Director

Bonny Duong -Assistant Director

Claudia Chang - Deputy Budget Director

Actsoft Workforce Manager for Gov:

- DHS signed the Authority to Operate (ATO) on Sept 12, 2024
- FPS completed their internal ATO in June 2025
- WFM for Gov passed three (3) Third Party Assessor Organizations (3PAO) Audits, the Initial Audit and two Annual Audits
- WFM for Gov is GovRAMP Authorized