

City of Seattle Finance and Administration Services



Population:
780,995 (No. 18)

Govt Employees:
10,000

Address:
700 5th Ave
Suite 5200
Seattle, WA , 98104

Phone:
(206) 684-2489

Email:

Capabilities Statement:
[Link](#)

Cage Code:
644Y5

UEI Number:
CRZ1A1JTLQB6

DUNS#
12-474-2474



Site:

<https://www.seattle.gov/finance-and-administrative-services>

Mission:

A Message from the Director
Welcome. The Department of Finance and Administrative Services (FAS) is often the public's first interaction with the City of Seattle, operating as a customer-focused front door that assists with everything from paying utilities or reporting a pothole to requesting public information or even adopting a new pet.

The 500-plus employees of FAS span across 10 divisions and work behind-the-scenes providing critical functions, like managing 120 City facilities—including police and fire stations—overseeing the City's neighborhood customer service centers and Customer Service Bureau, and making sure minority-owned businesses can equitably compete for City contracts. No matter the need, FAS is here—at your service.

Contacts and Stakeholders Information:

Kiersten Grove - Director

Actsoft Workforce Manager for Gov:

- DHS signed the Authority to Operate (ATO) on Sept 12, 2024
- FPS completed their internal ATO in June 2025
- WFM for Gov passed three (3) Third Party Assessor Organizations (3PAO) Audits, the Initial Audit and two Annual Audits
- WFM for Gov is GovRAMP Authorized